

CHOICE

Volume 44
No. 8



April
2008

CENTRAL PENNSYLVANIA CHAPTER
CONSTRUCTION SPECIFICATIONS INSTITUTE

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TECHNICAL	Dave Shaw 717-763-7220

INSTITUTE DIRECTORS

Henry Zirkle	804-794-0547
Charles Beauduy	717-763-7212

AWI's Quality Standards for Cabinetry & "Green" Materials for Woodwork

presented by

William Geyer and Garry Astles of the Central PA Chapter - Architectural Woodwork Institute

Tuesday, April 8, 2008

This program will introduce the audience to the 8th edition of the Architectural Woodwork Institute *Quality Standards* (Q.S.), how it is organized and the three levels of quality in architectural woodwork as advanced by the Q.S. This presentation will focus primarily on the 400 section of the Quality Standards, which deals with casework and cabinets. Focus will be placed on correctly identifying exposed, semi-exposed and concealed surfaces, making good design choices based on that knowledge and understanding typical methods of cabinet construction. The concept of "prevailing practice" and how it protects the customer will be presented along with good cabinet joinery details and material choices and engineering details for counter tops and work tops.

In addition, Garry Astles will present information about environmentally responsible, "green", materials and finishes available for use in cabinet and casework construction. Mr.

Continued on page 5

*Please join us for this information-packed program.
Spouses and guests are welcome to attend.*

RADISSON HOTEL - Camp Hill, PA

Board Meeting - 5:00 p.m.

All members are welcome to attend the Board Meeting

Attitude Adjustment - 6:00 p.m.

Dinner & Program - 6:30 p.m.

Cost - \$22.00 per person; Students \$11.00
(\$25.00 for reservations after 4-4-08)

See **FROM THE CHEF'S TABLE**
for Menu and Reservation details.

The Central Pennsylvania Chapter meets
the second Tuesday monthly
except NO meetings are held in July or August.

*Please Read Ads On Our Website
They Support "Choice"*

www.cpc-csi.org

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All material MUST be in the editor's hands no later than April 16, 2008 for publication in the May 2008 issue of "Choice".

Send to:

Paul Brunski
Noelker & Hull Associates, Inc.
30 West King Street
Chambersburg, PA, 17201
or email to:
pbrunski@noelkerhull.com

The Construction Specifications Institute is a nation-wide nonprofit technical organization dedicated to the advancement of construction technology through communications, education, research and service. Founded in 1948, CSI provides a forum for architects, engineers, specification writers, contractors, suppliers and others in the industry.

Anyone who is concerned with construction specifications in any manner is invited to apply for membership.

Contact:
Jeffrey Turicik
Ph: 717-763-6818 or email
JeffTuricik@ykk-api.com.



*Knowledge for
Creating and Sustaining
the Built Environment*



Christopher R.
Atwood, CSI, AIA
President

President's Message

Some brief thoughts this month. Winter appears to be sloooowwwly giving way to spring, and I really appreciate the longer daylight hours and not feeling like I'm walking around in a blast freezer.

Many thanks are due many people for the successful outcome of our March 19 Exhibitor's Show which featured building product displays, educational programs, food, fun and networking. I start by thanking the wide array of product representatives and exhibitors, of whom many have been present year after year. We hope all exhibitors, newbies and repeats, found benefit in being present. The Central Pennsylvania Chapter of CSI is truly grateful for their support of the Show, our chapter and the CSI mission. Thanks are also due the several continuing education seminar presenters for participating in the day's events and widening our mental horizons. We are ever appreciative of the many volunteers who planned and/or executed the events of the day, keeping things running smoothly from beginning to end, including putting together the advertising and mailers,

managing the check-in desk (including a few spouses of members), judging booths, presenting awards and certificates, and so forth. The Exhibitor's Show Committee (Larry Saylor, Charlie Beauduy and Jeff Turicik) and Education Committee (Rich Forsberg and Don Scruggs) are due a huge round of applause for their efforts and success.

Don't miss our chapter dinner meeting on April 8, when we will cast ballots for the election of Chapter officers and board members for the coming fiscal year (July '08 to June '09) and have a program on the Architectural Woodwork Institute (AWI) Quality Standards for cabinetry plus discussion on 'green' materials for woodwork.

Later in April (18th & 19th) is the CSI Middle Atlantic Region annual Leadership Orientation Seminars (LOS) in Gettysburg. Information and a registration sheet are in CHOICE and available on the CPC-CSI website. Any member interested in leadership within our chapter should attend if he or she can, and I hope many will take advantage of its close proximity by coming down Saturday. To

me, the term "leadership" includes everyone who participates in some way other than just being a passive member, so don't let the term keep you away. If you're involved, you're providing leadership, and your presence is needed and appreciated. This event provides a relatively low-key way of meeting folks from other chapters, hearing from others in the Region, sharing what's been happening, and strategizing for the future. Please contact me by e-mail at c.atwood@eiassoc.com or telephone (717) 233-4556 if you have any questions.

More CSI chapter opportunities are coming in May – who knew? Our dinner meeting on May 13 will feature a tour of the new Science Center at Dickinson College, followed on May 20 by the chapter's annual Golf Outing. And then there's June.....

I hope you all have great spring!

*Christopher R. Atwood,
CSI, AIA
President*

From the Chef's Table

MENU

Choice of
Top Sirloin of Beef
Pecan Encrusted Chicken
Tossed Salad
Chef's Side Dishes and
Chef's Choice of Dessert
Low Fat or Special Dietary
menus are available
upon request.

Attendees should make an entrée selection when reservations are placed.

(Please note that the first entrée listed will be the default selection if no choice is made.)

In addition, we will try to accommodate special requests such as vegetarian, low fat or low sodium selections. A fresh fruit plate, instead of the Chef's Dessert Selection, is always available by request. Special request menu reservations should be made no later than the Friday prior to the Tuesday meeting.

Please feel free to forward either your comments regarding your meal, or any suggestions that you feel could improve the CPC-CSI dinner, to: loganmyers@hotmail.com.

RESERVATIONS

to Logan Myers by calling (570) 850-6330 or e-mail at loganmyers@hotmail.com or use our on-line registration form at www.cpc-csi.org

**YOU MUST MAKE
RESERVATIONS OR
CANCEL STANDING
RESERVATIONS by
NOON, FRIDAY, APR. 4, 2008.**

ALL NO-SHOWS
WILL BE BILLED.

*Logan Myers
Hospitality Chair*

Minutes of Board of Directors Meeting

DATE: March 18, 2008
TIME: 5:30 p.m.
LOCATION: Gannett Fleming, Inc., Camp Hill

The Board of Directors of the Central Pennsylvania Chapter of the Construction Specifications Institute met at Gannett Fleming, Inc., Camp Hill, PA on March 18, 2008. President Atwood called the meeting to order at 5:30 p.m. Board members and committee chairs present were: Groff, Atwood, Beauduy, Brightbill, Cannon, Cluck, Forsberg, Herre, J. Myers, S. Myers, Saylor, Shaw, and Turcick.

Opening Comments:

1. President Atwood told the attendees that the Institute's Awards Committee notified him that the Chapter's bid to receive the Outstanding Chapter Award had been unsuccessful this year. The Chapter will contact the Awards Committee to get more details.

Approval of Minutes:

2. The February minutes were approved after a motion to do so was moved by Herre and seconded by Shaw.

Treasurer's Report

3. Treasurer Brightbill presented the Treasurer's report, which was filed for audit. It was noted that some items were below budget.

4. Officer's Reports

5. **President Elect** President Elect reminded the attendees that elections for Chapter officers will occur next month.

6. **Vice President** No report.

7. **Corresponding Secretary** No report.

8. **Past President/Advisor** No report.

9. **Editor's Report** No report. The deadline for information to

be reported in Choice is March 21.

Committee Reports

10. **Budget/Finance** Chairman Beauduy told the attendees that a committee meeting within the next 2 to 3 weeks will be held to prepare a Chapter budget for approval at the next Board Meeting.

11. **Electronics** No report.

12. **Awards** Nominations for Chapter Awards are due to him by April 30, 2008. Categories are indicated on the Chapter website.

13. **Bylaws** Chair S. Myers indicated that all 4 revisions to the Institute's Bylaws passed. Mitch Miller was elected to replace Charlie Beauduy at the Region.

14. **Program** The April meeting will be a presentation on Quality Standards given by AWI. The My meeting will be a tour of the new Dickinson Science Center. In July, a tour of A.G. Morrrows is planned.

15. **Technical** No report.

16. **Education** Co-Chairman Forsberg stated that at least 21 people were registered for one of the seminars scheduled for the Exhibitor's Show.

17. **Exhibit/Show** Chairman Saylor indicated that 70 booths have been sold for the Exhibitor's Show.

18. **Hospitality** No report.

19. **Membership** The Chapter has 129 members, slightly down from last year. There are 12 Associate members, 54 Industry members, 6 Intermediate members, 6 Emeritus members, 53 Professional members, and 2 Retired members. To increase membership,

it was suggested that in the future the Chapter consider getting paid speakers of broad or national interest.

20. **Publicity** No report.

21. **Roster** No report.

22. **Planning** No report.

23. **Academic Affairs Scholarship** Applications have been sent to Harrisburg Area Community College and Penn State University Capitol College. It was suggested that applications also be sent to Messiah College and York Technical College.

24. **Certification** No report.

25. **Advertising** No report.

26. **Archives** No report.

27. **Directors** No report.

Old Business

7.01 **Reimbursement Policy** After a lengthy discussion of Bill Brightbill's draft policy, it was decided to make several revisions and to continue the discussion at the next Board Meeting.

9.01 **Table Top Presentations** Discussion of this issue was deferred to a future meeting.

10.01 **Scanning Archives** No report.

10.02 **LOS** LOS will be held on April 18 and 19 in Gettysburg.

10.02 **Institute National Convention** No report.

New Business

1.01 **Meal Coverage** No report.

*Respectively submitted
 John H. Groff, PE, CSI, CCS
 Recording Secretary*



John H. Groff,
 PE, CSI, CCS
 Recording Secretary

2008 Thirty-Third Annual Camp Hill CSI Exhibitors' Show



Larry E. Saylor,
CSI, AIA, NCARB
Exhibit/Show
Chairman

More than 557 architects, engineers, contractors, facilities manager's, exhibitors, and building owners attended the 33rd Annual Exhibitors' Show at the Radisson Hotel & Convention Center, Camp Hill on March 19, 2008. In addition to the exhibitors' booths, four seminars were arranged by the Chapter Education Committee under Chair Richard Forsberg, CSI and CCCA. The Seminars started at 9:00 A.M. and continued until 4:30 P.M. The Exhibits Show was open from 11:00 A.M. until 6:00 P.M. Refreshments were available all day and door prize drawings were held on an hourly basis.

Door Prizes: The following received a black overnight bag (duffle bag) with the CSI Central PA Chapter logo on it: Jerry Byers, Jerry Shrink, Bill Anderson, Linda Askins, Bill Danz, Pret Lytle, & Walt Baer

Exhibitors: Acurlite Structural Skylights, Inc.; Andersen Windows, Inc.; Architectural Resources, Inc.; Armstrong World Industries; Atas Industries, Inc.; Beavertown Block Company, Inc.; Central PA AWI; Conestoga Ceramic Tile Distributors; Cumberland Stained Glass; Custom Building Products; Daltile; Dex-O-Tex, Crossfield Products Company; Diversified Lighting Associates, Inc.; Division 7 Roof Spec; Durex Coverings, Inc.; Eldorado Stone; Fes-

senden Hall of PA/ Wilson Art; Firestone/ Performance Roofing Group; Glen-Gery Corporation; Gunton/Pella; Hafele, HACC – Civil Technology Program; Herre Brothers, Inc.; Hostetter Supply Co., Inc.; Huston Clay Products, LLC.; Jan Myers & Associates; Keith Bush Associates, Inc.; Koroseal Interiors Products Group; Lees Carpet; Light Styles, Ltd. Marvin Windows; Manning Materials Corp.; Mapi; MCACP & IML; McGrory Glass, Inc.; Mid-Atlantic Agents, LTD; Mid-State Lighting; Modernfold of Reading, Inc.; Nitterhouse Masonry Products; Norlandex/Reynolds; National Gypsum Company; Oshkosh Door Company; PA Concrete Masonry Associates; Pierce-Phelps, Inc.; Quality Roofing Supply; Reed Associates; Roland & Roland, Inc.; SoundSeal/CISCO, Inc.; Spec-Rep Associates, LLC; tapco; Thermal Specialties Company; The Sherwin-Williams Company; Tremco Industries; Trenwyth Industries; Tri-Boro Construction Supplies, Inc.; Turbo-Tek Restoration, Inc.; U.S. Gypsum/cisco, Inc.; Weather Shield Window & Doors; Wolfarth & Associates; W. R. Grace & Company; W. R. Meadows of PA; York Building Products Company; YKK AP.

Awards:

Larry N. Shoemaker Best of Show - Turbo-Tek Restoration, Inc.

Best Multiple Booth - Bettinger West Interiors, Inc.

CPC CSI Election of Officers & Directors for 2008-09

The Nominating Committee consisting of John Cannon (Chair), Chris Atwood and Jeff Turicik submit the following slate of 2008-09 Board Members for consideration by the Chapter membership:

<u>Position</u>	<u>Name</u>
President	John Cannon (moves up from President-Elect)
President-Elect	Don Scruggs
Vice President	Jake Burkholder
Secretary	Jan Myers
Recording Secretary	John Groff
Treasurer	Bill Brightbill
Director – 2 year	Charles Beauduy
Director – 2 year	Paul Brunski
Director – 2 year	Jeff Snyder
Publishing Editor	TBD (appointed by Pres.; approved by the Board)
Advisor	Chris Atwood (immediate past president)

Continuing Directors for 1-year terms:

Director – 1 year	Dave Shaw
Director – 1 year	Maria Weber
Director – 1 year	Stu Cluck

Nominees for the positions open for election (listed in **bold italics**) will be placed on a ballot for election to occur at the April 8, 2008 Chapter Meeting, starting at 6:30 p.m., at the Radisson in Camp Hill, PA.

Honorable Mention Multiple Booth – Hostetter Supply Co., Inc.

Best Single Booth – Herre Brothers, Inc.

Honorable Mention Single Booth – Fessenden Hall of PA/ Wilson Art

Refreshment Sponsors

Beavertown Block Company, Inc., Conestoga Ceramic Tile Distributors, Durex Floor Coverings, Inc., Firestone Building Products Company c/o Performance Roofing Associates, Glen-Gery, Lehigh Portland Cement Company, Lobar Engineering, Inc., Lobar, Inc., MCACP, Modernfold of Reading, Inc., Nitterhouse Masonry Products, Novinger Group, NRC Roofing, Trenwyth Industries, Inc., PCMA W. R. Grace & Company, York Building Products Company, Inc.

Larry E. Saylor,
CSI, AIA, NCARB
Exhibit/Show Chairman



John Cannon,
Nominating
Committee Chair

Continued from page 1

Astles has been involved with several LEED projects and will provide insights from the perspective of the woodworking industry into the standards for LEED and FSC. He will be providing material data sheets for the various commercially available substrates and finishes which meet the point standards within the LEED framework.

This program will qualify for one AIA/CES Learning Unit.

SPEAKERS

William Geyer is an Assistant Professor in the School of Construction & Design Technologies at the PA College of Technology in Williamsport, a position he has held for the past 15 years. He is a graduate of Bucknell University and worked as a general contractor and cabinet-maker in the Lewisburg, PA area for a period of 18 years. Mr. Geyer has been active in AWI national as a member of the Development Council and as a member of numerous committees and task forces. He is presently the Chair of the Employee Sources division of the AWI Education Committee, and serves on the AWI Education Foundation Task Force. He is also a member of the Keystone Wood Products Association. Additionally, he is a Director of the Woodwork Career Alliance of North America; the independent non-profit corporation that is writing unified North American Skill Standards for the woodworking industry. Mr. Geyer continues to do woodworking in his own shop and resides in the Williamsport area with his wife and children.

Garry Astles is President of the Central PA Chapter AWI, has been working in construction, architectural millwork, and manufacturing for the past 29 years; and is currently with Northway Industries of Middleburg, PA, a manufacturer of architectural casework and components to the architectural millwork community throughout the U.S.

Chapter Awards and Criteria

Chapter awards are presented at Chapter Awards meeting on June 10th. The Awards Committee would like to receive nominations from the members for these awards. Please take the time to go through the following list, select one or more of your fellow members or organizations for a much-deserved award.

Chapter Certificate of Appreciation: Awarded to an individual who has rendered distinguished service to the Chapter in advancing the objectives of the Institute or the Chapter.

Chapter Organizational Certificate of Appreciation: Awarded to a firm or organization for distinguished accomplishments which promote the objectives of the Institute or the Chapter.

Chapter Cooperation Award: Awarded to a trade organization, traded union, contractor association, or professional association for exceptional liaison work with the Chapter.

Chapter President's Certificate: Awarded by the Chapter President, at the discretion of the President, for exceptional work performed on behalf of the Chapter.

Chapter Special Proficiency Award: Awarded to a professional member attaining special proficiency and outstanding stature as a practicing specification writer.

Chapter Citation: Awarded to an individual firm or organization for some outstanding accomplishment in specification writing.

Chapter Education Award: Awarded to an individual or organization that has made significant educational contribution in areas related to the purpose of the Institute or a significant contribution to the educational programs of the Chapter or the Institute.

Chapter Technical Award: Awarded to an individual, firm, or organization that has made a significant contribution to the technical program of the Chapter or the Institute.

Special Awards: The Chapter President and the Board of the Chapter, at their sole discretion, may present any special awards as may promote the purpose of the Institute or the Chapter.

Chapter Craftsmanship Award: Awarded to an individual for superior craftsmanship, with the purpose of recognizing such outstanding craftsmanship in the construction industry within the Chapter's area.

The Rolf G. Loddengaard Award: Awarded to those members with 20 years of

membership in CSI who continue to be active contributors to the Chapter and who best exemplify those ideals promoted and propagated by the late Rolf G. Loddengaard, FCSI, CCS.

Special Spouse's Award: Awarded to those members spouses who through their patience, understanding and devotion to their spouse, have contributed both to their spouses performance in behalf of the Chapter and to the principles of the Institute.

Academic Affairs Certificate of Appreciation: Awarded to an individual, firm, or organization for advancing the objectives of the chapter and the student affiliate.

This award shall have no limit on the number to be presented each year and may be awarded to either a CSI member, firm, Trade association, organization or others who have shown a commitment to advancing the objectives of the Chapter and / or the student affiliate.

Leroy S. Kimmons Award: Awarded to a CSI member for distinguished service and exceptional support toward the student affiliate. Through his/her outstanding commitment, this recipient's effort has set forth a high standard in advancing the objectives of the student affiliate.

One award may be given each year to a CSI member who has shown a commitment in advancing the objectives of the student affiliate.

Please send nominations for the above awards as soon as possible to Jeff@wagmanmetal.com by April 30th.



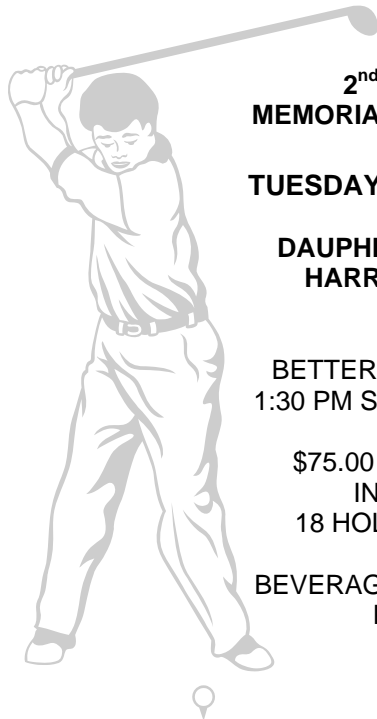
Jeff Snyder
Awards Committee
Chair

"The Awards Committee would appreciate receiving the nominations no later than April 30th."

Jeff Snyder
Awards Committee Chair

CPC CSI 2nd Annual Memorial Golf Outing

Central Pennsylvania Chapter
The Construction Specifications Institute



2nd ANNUAL MEMORIAL GOLF OUTING

TUESDAY, MAY 20th, 2008

DAUPHIN HIGHLANDS
HARRISBURG, PA

4-MAN
BETTER BALL FORMAT
1:30 PM SHOTGUN START

\$75.00 PER PLAYER
INCLUDES
18 HOLES OF GOLF
CART
BEVERAGES ON COURSE
PRIZES

Gold Sponsor: \$500.00
Includes Four (4) Players

REGISTRATION DEADLINE FRIDAY, MAY 16TH

NO. GOLFERS ____ x \$75 = _____

____ Gold Sponsor = \$500.00

MAKE CHECK PAYABLE TO CPC/CSI

MAIL THIS FORM & CHECK TO:

CHARLES BEAUDUY
GANFLEC ARCHITECTS & ENGINEERS, INC.
209 SENATE AVENUE, CAMP HILL, PA 17011
PHONE: 717-763-7220 ext 2842

NAME: _____

ADDRESS: _____

PHONE: _____

NAME OF GUESTS: _____

ALL PROCEEDS DONATED TO CPC CSI SCHOLARSHIP PROGRAM

NON GOLFERS MAY CONTRIBUTE TO THE CPC CSI SCHOLARSHIP PROGRAM DIRECTLY USING THIS FORM

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Harrisburg, PA 17105

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Jan E. Myers

Roster
Chris Atwood

Attention Members

CPC CSI needs your current email address.

Please send an email to:



webmaster@
cpc-csi.org

Calendar of Events

April 16, 2008

AIA Central Pa. Chapter - Day Conference and EXPO, Harrisburg, PA

April 17, 2008

Green Building Association of Central PA, 2008 Design Awards & Special Meeting, 5:00 p.m. at HACC, Harrisburg, PA. Details at www.gbcpa.org.

April 18-19, 2008

CSI Middle Atlantic Region - Leadership Orientation Seminars (LOS) Gettysburg, PA. Check our website for more information and registration form.

April 30, 2008

CSI Central Pa. Chapter – Due date for chapter award nominations to Jeff Snyder

April 30 - May 2, 2008

Green Roof Conference, Baltimore, MD; check www.greenroofs.org and click on

the '2008 Baltimore Conference' link in the upper right corner.

May 1, 2008

Architectural Woodwork Institute Central Pa. Chapter – "Hardwood + LEED® = Sustainability Success!*" seminar from 2:00 to 4:00 p.m. at the C. Ted Lick Wildwood Conference Center, HACC, Harrisburg, PA. Contact Garry Astles, President Central PA AWI by e-mail at gas-tles@northwayind.com for cost and registration information.

May 13, 2008

CSI Central Pa. Chapter - Dinner Meeting & Program Tour Program & Dinner Meeting: Tour of the new Life Sciences Building & LEED Project by Zimmer Gunsul Frasca Architects, at Dickinson College, Carlisle, PA, followed by Social, Dinner and Board Meeting (location to be announced).



Middle Atlantic Region Leadership Orientation Seminar

April 18 & 19, 2008
Wyndham Hotel
Gettysburg, Pa.

This event is a must for all incoming chapter leaders and those who want to learn how to be a leader in their organization. This is your chance to meet other leaders from chapters all around the Middle Atlantic Region and swap ideas and successes. Programs at this year's LOS are geared towards making CSI an effective and fun organization.

Refer to insert for details or log on to www.cpc-csi.org



Middle Atlantic Region

Leadership Orientation Seminar

April 18 & 19, 2008
Wyndham Hotel - Gettysburg, Pa.

This event is a must for all incoming chapter leaders and those who want to learn how to be a leader in their organization. This is your chance to meet other leaders from chapters all around the Middle Atlantic Region and swap ideas and successes. Programs at this year's LOS are geared towards making CSI an effective and fun organization.

Hotel Reservations must be made by **March 18, 2008** by contacting the Wyndham Hotel at (717) 339-0020; [717- 339-0020 Fax]. Room rates per night: \$119.00 single or double plus tax. Use the reservation code "CSI Mid Atlantic".

Registration fee is \$45.00 per member and will be billed to the chapters. Each member must contact Charles Beauduy at cbeauduy@gfnet.com if they plan to attend and indicate if they will be attending either Friday night and Saturday functions or Saturday only. Friday night Board Meeting is open to all; however the Region will only pick up the cost for the Friday night dinner for Region Officers, Region Committee Chairs and two representatives from each Chapter. Dinner costs for all others will be billed to the Chapters. Information on any Pre-Seminar Activities will be announced shortly. If you do not have email, call Charles at (717) 763-7212 x 2842. Registration reservations are due no later than April 7, 2007.

Friday, April 18, 2008

9:00 AM – 4:00 PM **Pre-Seminar Activities (Golf, Sporting Clays, Battlefield Tours on your own)**

5:00 PM – 8:00 PM **Region Board Meeting (Includes Dinner)**

- Δ Region Officers, Region Chairs, Chapter Presidents or Presidents-Elect.
(Others are welcome to attend by reservation only!) All attendees should contact Charles Beauduy.

Saturday, April 19, 2008

8:00 AM – 8:30 AM **Registration (Includes Continental Breakfast)**

8:30 AM – 8:45 AM **Opening Remarks and Introduction of Guests**

- Δ MAR Institute Directors
Charles Beauduy, RA, FCSI, CCS, CCCA
Henry Zirkle, FCSI

8:45 AM – 9:45 PM **CSI's Construction Education Network (CEN)**

- Δ Erin Schuck
Senior Manager, Education

9:45 AM – 10:00 AM **Morning Break**

10:00 AM – 11:00 AM **CSI Report Card**

- Δ Walter T. Marlowe, P.E., CAE
Executive Director and Chief Executive Officer of CSI

11:00 AM – 12:00 PM **CSI Institute, Website and Staff – Resources Available To all Chapter Leaders and CSI Members**

12:00 PM – 1:00 PM	Lunch (including <i>video presentation for MARC 2008</i>)
1:00 PM – 2:00 PM	"Hospitality and Membership - How to Get the Most out of Your Chapter"
2:00 PM – 3:00 PM	"Is the Paper Newsletter DOA?"
3:00 PM – 3:15 PM	Afternoon Break
3:15 PM – 4:15 PM	Chapter Best Practices
4:15 PM – 5:00 PM	Middle Atlantic Region Business Meeting (Open to all)

Directions

From: Harrisburg International Airport (MDT) 48 miles

Go west on I-76 (PA Turnpike) to exit 236. Take Route 15 south to Gettysburg (approximately 30 miles). Take the York Street (US 30) exit off of 15 south. Make a left onto US 30 East. Take the first entrance on the right onto Gateway Boulevard. Follow signs to Wyndham Gettysburg.

From: Baltimore/Washington International Airport (BWI) 61 miles

Take I-195 W. Merge onto I-95 N via Exit 4A toward I-695/Baltimore. Merge onto I-695 N/Baltimore Beltway Inner Loop via Exit 49B on the left toward I-70/I-83/Towson. Take I-70 towards Frederick. Take US-15 N and follow signs to Gettysburg. Take the York Street (US 30) exit. Turn right onto US 30 East. Take the first entrance on the right onto Gateway Boulevard. Follow signs to Wyndham Gettysburg.

From: Washington Dulles International Airport (IAD) 79 miles

Start out on the Dulles Airport Access Road. Merge onto VA-267 W/ Dulles Greenway towards Leesburg (Portions Toll). Take the US-15 N/ VA-7 E exit - Exit 1B - toward Frederick MD. Merge onto US-15 Bypass N/ Leesburg Bypass. US-15 Bypass N/ Leesburg Bypass becomes US-15 N. Merge onto US-40 W. US-40 W becomes US-15 N. Take the York Street (US 30) exit. Turn right onto US 30 East. Take the first entrance on the right onto Gateway Boulevard. Follow signs to Wyndham Gettysburg.