

CHOICE

CHAPTER OFFICERS

Don Scruggs President
Jake Burkholder President-Elect
John Groff Vice President
Jan Myers Secretary
Rich Forsberg Recording Secretary
William Brightbill, FCSI Treasurer

DIRECTORS

Charles Beauduy 1 year
Paul Brunski..... 1 year
Jeff Snyder..... 1 year
Philip Frigm..... 2 years
Joel Altland..... 2 years
Chris Atwood..... 2 years

ADVISOR

John Cannon

EDITOR

Jeff Turicik

COMMITTEE CHAIRS

ACADEMIC AFFAIRS

John Cannon
717-805-3533

ADVERTISING

Jan Myers
717-238-4910

ARCHIVES

John Morgan
717-817-2036

AWARDS

Co-Chair

Jeff Snyder
717-781-3995
Charles Beauduy

BUDGET/ FINANCE

Charles Beauduy
717-763-7212

BYLAWS

Sid Myers
717-737-5391

CERTIFICATION

Paul Brunski
717-263-8464

EDUCATION

Co-Chair

Rich Forsberg
717-397-3734
Don Scruggs

ELECTRONICS

Scott Steffan
717-329-4472

EXHIBIT SHOW

Co-Chair

Larry Saylor
717-697-1799
Charles Beauduy

HOSPITALITY

Logan Myers
570-850-6330

LONG-RANGE PLANNING

Stu Cluck
717-887-3847

MEMBERSHIP

Co-Chair

Maria Weber
717-790-9261
Paul Brunski

PROGRAM

Co-Chair

Jake Burkholder
717-564-6860
Chris Atwood

PUBLICITY ROSTER

Chris Atwood
717-233-4556

TECHNICAL

Co-Chair

John Morgan
717-817-2036
Phil Frigm

INSTITUTE DIRECTOR

Mitch Miller 610-559-6000

Volume 46
No. 9 rev. 1



CENTRAL PENNSYLVANIA CHAPTER
CONSTRUCTION SPECIFICATIONS INSTITUTE

May
2010

Central PA Chapter CSI Tour of the PA Judicial Center

North St and Commonwealth Ave., Harrisburg, PA

Tuesday, May 18, 2010

Gather in the Judicial Council Room on main floor for the tour. Enter at the main entrance on Commonwealth Ave and go straight back to the Information Desk in the center of the hallway. Parking can be found at the Market St Garage near Strawberry Square (approx. three block walk) or the public garage on 7th St directly behind the Judicial Center.

The tour will be conducted by members of the Center's design architects, Vitetta, located in Wormleysburg. A brief powerpoint presentation will touch on some of the highlighted features of the project as well as the challenges the design team faced with an urban site. A tour will follow. Guests are welcome. Attendance will be limited to 40 people. Reservations should be made with Logan Myers, loganmyers@hotmail.com.

For further information inquiries can be directed to Jake Burkholder via phone 717-525-1981 or e-mail at jakeburkholder@cctd.com.

Spouses, guests and visitors are welcome and encouraged to attend. Cost for guests is \$25.00

Board Meeting - 4:00 p.m.

*All members are welcome to attend the Board Meeting
Tour to follow at 5:00 p.m. in the Judicial Council Room*

Dinner to follow at approximately 6:30 pm
at Radisson Hotel in Keystone D,
1150 Camp Hill Bypass, Camp Hill, PA

Dinner Cost

Free for Central Pennsylvania Chapter CSI Members;
Students \$10, All Others \$25

*Dinner reservations by noon, Friday, May 14, 2010
See FROM THE CHEF'S TABLE
for Menu and Reservation details.*

**The Central Pennsylvania Chapter meets
the second Tuesday monthly
except NO meetings are held in July or August.**

*Please Read Ads On Our Website
They Support "Choice"*

www.cpc-csi.org

Inside the Choice

President's Message	2
From the Editor's Desk	2
Classified Ads.....	2
From the Chef's Table.....	2
Chapter Roster.....	3
Award Winners	3
Meeting Minutes	5
Calling All Reps!	6
Calendar of Events.....	6
Golf Outing	7

All material MUST be in the editor's hands no later than May 25, 2010 for publication in the June 2010 issue of "Choice".

Send to:
Jeff Turicik
251 Colonial Drive
Mechanicsburg, PA 17050
or email to:
jeffturicik@ykk-api.com

The Construction Specifications Institute is a nation-wide nonprofit technical organization dedicated to the advancement of construction technology through communications, education, research and service. Founded in 1948, CSI provides a forum for architects, engineers, specification writers, contractors, suppliers and others in the industry.

Anyone who is concerned with construction specifications in any manner is invited to apply for membership.
Contact: Maria Weber
Ph: 717-790-9261 or email
maria_weber@mcgraw-hill.com.



**Knowledge for
Creating and Sustaining
the Built Environment**



*Don Scruggs,
CPC/CSI
President*

President's Message

Our chapter elections for fiscal year 2011 were held at the April 11, 2010 meeting. Nominating Committee Chair, Jake Burkholder, presented the slate the Officers and Directors nominated, and with no additional nominations from the floor, I directed the Secretary to cast a single ballot in acclamation of the nominees to their elected office in accordance to chapter bylaws. The newly elected Officers are: President: Guy Burkholder, President-Elect: John Groff, Vice President: Jan Myers, Secretary: Scott Steffan, Recording Secretary: Mark Therkildsen, Treasurer: William Brightbill, Directors (2 year): William Deck, Larry Saylor, John Cannon. On behalf of the chapter membership, I would like to thank these newly elected Officers and Directors for their commitment to serve our Chapter in the coming year.

Once again our chapter was well represented at L.O.S. on April 16th & 17th with seven people in attendance. This was a very good event and we came away with some new ideas which we hope to

discuss and implement in the coming year. This event is a must for Chapter Leaders, Committee members and anyone interested in being more involved with CSI, so if you missed L.O.S. this year I encourage you attend next one.

May 11-14, 2010 marks the 54th CSI National Convention "Construct 2010" to held at the Pennsylvania Convention Center in Philadelphia, Pa. This CSI national event is quickly approaching and though the early bird registration deadline has passed, it is still not too late to register.

Please note that our next monthly meeting is scheduled for May 18, 2010. This will be a tour of the Judicial Center in Harrisburg which was originally scheduled for February and cancelled due to snow.

Look forward to seeing everyone in May,

*Don Scruggs,
CPC/CSI President*



*Jeff Turicik
Editor*

From the Editor's Desk

The Central PA Chapter dues include all meals for the chapter program dinner meetings for the year.

Come out to our meeting to network, socialize, and learn about timely subjects in the Construction Field.

Classified Ads

To place classified ads, please submit your ad to the editor, Jeff Turicik, jeffturicik@ykk-api.com for insertion in "Choice" and on cpc-csi.org.



*Logan Myers
Hospitality Chair*

From the Chef's Table

MENU

*Choice of
London Broil or
Broiled Orange Roughy*

*Fruit Cup,
Caesar Salad and
Chef's choice of Dessert*

*Special Dietary menus,
such as vegetarian,
low fat or low sodium,
are available upon request.*

In addition, we will try to accommodate special requests such as vegetarian, low fat or low sodium selections. A fresh fruit plate, instead of the Chef's Dessert Selection, is always available by request. Special request menu reservations should be made no later than the Friday prior to the Tuesday meeting.

Please feel free to forward either your comments regarding your meal, or any suggestions that you feel could improve the CPC-CSI dinner, to: loganmyers@hotmail.com.

*Logan Myers
Hospitality Chair*

RESERVATIONS

to Logan Myers by calling 570.850.6330 or e-mail at loganmyers@hotmail.com or use our on-line registration form at www.cpc-csi.org

YOU MUST MAKE RESERVATIONS OR CANCEL STANDING RESERVATIONS by NOON, FRIDAY, May 14, 2010.

ALL NO-SHOWS WILL BE BILLED.

Entrée selection should be made when making a reservation. First entrée listed is the default selection if no choice is made.

To schedule a Table Top Display, call Jan Myers at 717.238.4910 or use the form in Choice or online.

Attendees should make an entrée selection when reservations are placed.

(Please note that the first entrée listed will be the default selection if no choice is made.)



Chris Atwood,
CSI, AIA
Roster Chair

Fiscal Year '10 Central Pennsylvania Chapter Roster

The roster committee has, at last, completed and published a chapter roster, based on the December 1, 2009 Institute roster for the Central Pennsylvania Chapter. The CPC Roster is available to all members upon request to the roster committee chair, Chris Atwood, at telephone 717-233-4556 or e-mail catwood@eiassoc.com. Please indicate if you wish to receive a hard copy by regular mail or a PDF copy by e-mail, and if it should be sent to an address other than that usually used for

chapter communications. Printed copies will also be available for pick-up at meetings. As always, please forward any corrections or other changes to your contact information to the roster chair, in addition to separately making the changes to your membership profile in the Institute's records.

Respectfully submitted,
Chris Atwood,
Roster Chair

Award Winners to be Recognized at CONSTRUCT2010

Alexandria, Va. (March 11, 2010) – CSI will present several awards throughout the CONSTRUCT2010 & the CSI Annual Convention in Philadelphia, May 12-14, 2010.

The award recipients are:

Fellowship

Fellows are nominated by their colleagues and selected by CSI's Jury of Fellows in recognition of their accomplishments in advancing construction technology, improving construction specifications, educating people in the construction industry or advancing the goals of CSI.

- Loren R. Berry, CSI, CDT
- Kevin D. Corkern, RA, CSI, CCS, CCCA, LEED AP, NCARB
- John M. Griffith, II, CSI
- José A. Guaty, CSI, CDT
- Robert J. Mosblech, CSI, CTC
- Gerard J. Reed, CSI, CCPR

Distinguished Service Award: Paul Bertram, Jr., FCSI, CDT, LEED AP

The Distinguished Service Award is presented to an individual who has rendered distinguished service in the advancement of the Institute's mission or in its administration. This award is one of the highest forms of recognition the Institute can bestow upon an individual.

Ben John Small Memorial Award: John Guill, CSI, CCS, CCCA, AIA

The Ben John Small Memorial Award is presented to a Professional Member and Certified Construction Specifier who has attained special proficiency and outstanding stature as a specifications writer.

Hans William Meier Award: SpecGuy and Robert Teller, FCSI, CCS, CCCA, LEED AP

The Hans William Meier Award is presented to a CSI member, firm or association that demonstrates exceptional commitment to CSI's certification programs through the recognition of their value

by advocating, implementing, educating, developing, utilizing and otherwise supporting the programs.

Excellence in Construction Information Award: "An Approach to Systems" Produced by Clark Nexsen and Specifiers Property Sets by Mark Kalin, FAIA, FCSI, CCS, LEED AP, SCIP and Bill East, PhD, PE

The Excellence in Construction Information Award was created by CSI and Specifications Consultants in Independent Practice (SCIP) to recognize excellence, originality or creativity in processes, tools, or documents used in development or construction of the built environment.

Environmental Stewardship Award: DesignGroup and The University of Memphis Department of Architecture, CSI-S Chapter/TERRA House

The Environmental Stewardship Award is presented to an individual, team, chapter, region, firm, or organization for demonstrating environmental stewardship by: promoting environmental awareness in the construction industry; practicing sustainable design; or educating others in the advantages of designing for sustainability.

Construction Technology Award: Jeffrey Snyder, CSI, CCPR

The Construction Technology Award is presented to an individual, team, firm, or organization, for: development or use of new materials, methods, technology or project delivery systems; or development or use of existing materials, methods or technology in a new or innovative manner.

Robert P. Brosseau Memorial Award: R. Michelle Christen, FCSI, CCCA

The Robert P. Brosseau Memorial Award is presented to an Industry or Associate member who has rendered outstanding service to further the mission and programs of the Institute.

Andrew J. Drozda Memorial Academic Affairs Commendation: Thad Goodman, CSI

The Andrew J. Drozda Memorial Academic Affairs Commendation is presented to an individual or team that has made signifi-

(Continued on page 4)

(Continued from page 3)

cant contributions to enhance the image and recognition of CSI, with one or more educational institutions offering construction-related curricula.

J. Norman Hunter Memorial Award: Nina Giglio, CSI, CCS, Assoc. AIA, SCIP

The J. Norman Hunter Memorial Award is presented to an individual, team or chapter for attaining special advancement in the field of education or the establishment of educational facilities in specifications writing.

Student Liaison Award: Kris S. Benton, CSI and Dean Bortz, CSI, CDT

The Student Liaison Award is presented to an individual, team, chapter or region for preparing students of construction-related curricula to make a difference in the construction community.

Service Commendation: Bryan Varner, CSI, CCCA, LEED AP
The Service Commendation is presented to an individual, team, chapter or region that has made significant contributions to the technical or educational programs or goals of the Institute.

Technical Document Citation: Robert Kleinpeter, RA, CSI, CCS

The Technical Document Citation is presented to an individual, firm or organization for a single outstanding accomplishment in technical writing other than project specifications.

Continuing Publication Commendation

Presented for a continuing publication of interest or related to CSI. The publication must be issued no less than six times per year to be considered continuing. Examples include paper copy newsletters, electronically submitted newsletters, and syndicated columns.

- Kirk Paisley, CSI, CDT, LEED AP BD+C
- "PerSPECTive," newsletter of the Memphis Chapter
- "The Predicator," newsletter of the Portland, OR Chapter
- "Rapid River Rambling," newsletter of Grand Rapids Chapter
- "Redwood Bark," newsletter of the Redwood Empire Chapter
- "The Speck," newsletter of the Knoxville Chapter

Special Publication Commendation

Presented for a non-continuing publication that is of interest to or related to CSI. Special publications are issued less often than four times per year. Examples include rosters, directories, posters, calendars, operating guides, videos, and non-CSI publications.

- Grand Rapids Chapter's 2009 Construction & Design Professional ExpoHo
- Honolulu Chapter's "Hawaii Building Products Directory"
- 50th Anniversary Celebration - CD of Celebration Elements and the 50th Anniversary Special Edition of the "PerSPECTive"

Electronic Publication Commendation

Presented for a continuing or single special electronic publication related to the design and construction industry or to the activities of CSI. Examples include websites and electronic project management publications.

- Chicago Chapter Communications Committee for

www.csichicago.org

- Scott G. Guidry, CSI for www.csimemphis.org
- Albuquerque Chapter Website, www.csiabq.org

Dale C. Moll Student Activity Fund Award: Teresa K. Chan, CSI-S; James J. Doerfler, CSI – Sponsoring Faculty Member
The Dale C. Moll Student Activity Fund promotes awareness of CSI to students in construction related educational programs. Nominees must submit an essay on "design as it relates to the development of construction documents," or "how the quality of construction documents relates to the constructor/construction process," or "the role of construction documents as defined by CSI's Project Resource Manual – CSI Manual of Practice, in improving quality of the construction process."

Outstanding Chapter Commendation:

This award is presented to a chapter that meets designated core and elective criteria.

- Akron-Canton Chapter
- Albuquerque Chapter
- Baltimore Chapter
- Birmingham Chapter
- Central Pennsylvania Chapter
- Charleston Chapter
- Charlotte Chapter
- Chattanooga Chapter
- Chicago Chapter
- Columbus Chapter
- Dallas Chapter
- Fort Worth Chapter
- Grand Rapids Chapter
- Houston Chapter
- Indianapolis Chapter
- Kansas City Chapter
- Little Rock Chapter
- Los Angeles Chapter
- Louisville Chapter
- Maine Chapter
- Memphis Chapter
- Metropolitan Detroit Chapter
- Milwaukee Chapter
- Minneapolis-St. Paul Chapter
- Mt. Rainier Chapter
- Nashville Chapter
- Phoenix Chapter
- Pittsburgh Chapter
- Puget Sound Chapter
- Redwood Empire Chapter
- Vermont Chapter
- Willamette Valley Chapter

Kelly Porter
800-689-2900 ext. 4783
kporter@csinet.org



John H. Groff,
PE, CSI, CCS
Vice President

Minutes of Board of Directors Meeting

Date: April 13, 2010

Time: 5:00 pm

Location: Radisson Hotel,
Camp Hill, PA

The Board of Directors of the Central Pennsylvania Chapter of the Construction Specifications Institute met at the Radisson Hotel, Camp Hill, PA in Camp Hill, PA on April 13, 2010. President Scruggs, called the meeting to order at 5:05 p.m. Board members and committee chairs present were: Altland, Atwood, Brightbill, Burkholder, Frigm, Groff, Myers, Scruggs, Snyder, Stefan, and Turicik.

Opening Comments:

1. President Scruggs opened the meeting. It was reported that longtime member Sid Myers had died.

Approval of Minutes:

2. Due to the lack of quorums at the February and March Board meetings, approval of the minutes for those months was postponed until this meeting. Snyder moved to approve the February minutes, Frigm seconded the motion, and the Board approved the February minutes. Two corrections to the March minutes, one to change the date "March 10" to "March 18", and another to indicate that Frigm was a Co-Chair, not a Chairman, were noted. A motion to approve the March minutes as corrected was moved by Atwood, seconded by Frigm, and passed by the Board.

Treasurer's Report:

3. Treasurer Brightbill presented the Treasurer's report, and the report was filed for audit. President Scruggs noted that reimbursement forms for

LOS and the Institute's Convention in Philadelphia are completed.

4. Officer's Reports:

5. **President-Elect:** No report.

6. **Vice President:** No report.

7. **Secretary:** No report.

8. **Past President/Advisor:** No Report.

Editor's Report:

9. Editor Turicik wanted to know how to get the names and addresses of new members so he could send meeting announcement post cards to them. It was also noted that the Institute website has been updated to a new format.

Committee Reports:

10. **Academic Affairs** There are 4 applicants for the Student Scholarship Program.

11. **Advertising:** 8 advertisers have not paid yet; 11 others have paid for their advertisements.

12. **Archives:** No report.

13. **Awards:** Chairman Snyder reported copies of the Institute Awards will be presented at the Institute's Convention in Philadelphia.

14. **Budget/Finance:** No report.

15. **Bylaws:** No report.

16. **Certification:** No report.

17. **Education:** No report.

18. **Electronics:** No report.

19. **Exhibit/Show:** No report.

20. **Hospitality:** No report.

21. **Long Range Planning:** No report.

22. **Membership:** No report.

23. **Program:** Chairman Burkholder reported that May's Program will be a tour of the Judicial Center in Harrisburg; the date was being changed due to conflicts with the Convention and the availability of the facility (tentatively May 18th) with dinner at the Radisson.

24. **Publicity:** The information for our meetings was sent to the Central Penn Business Journal, but confirmation could not be verified.

25. **Roster:** Chairman Atwood reported he is still working on the roster.

26. **Technical:** Chairman Frigm reported that he is submitting an article "Accessibility in Recreation: Getting in the Game" for publication in Choice. All copyright approvals have been obtained.

Directors:

27. No report.

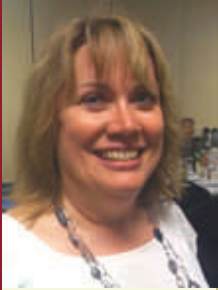
Old Business:

00.00 None

New Business:

00.00 None

John H. Groff, PE, CSI, CCS
Acting Recording Secretary



Jan Myers,
Advertising Chair

CHAPTER ADDRESS

P.O. Box 3504
Harrisburg, PA 17105

TELEPHONES

Secretary
717-238-4910

Treasurer
717-234-1650

Editor
717-763-6818

Ads
717-238-4910

CHOICE STAFF

Editor
Jeff Turicik

Advertising
Jan E. Myers

Roster
Chris Atwood

Calling All Reps!

Would you like to highlight your company or a special product? Do we have a deal for you. For a mere \$125-\$150 you can display your wares during the social time and have 10 minutes of everyone's attention during dessert at one of our CPC/CSI dinner meetings. What an awesome opportunity to hit several specifiers at once. If you are a member of this chapter, it will cost \$125. If you are not, it will cost \$150. For more details, see the CPC-CSI.org website. To schedule a table top, call Jan Myers at 717.238.4910. Thanks!

Jan Myers
Advertising Chair



**Central Pennsylvania Chapter of the Construction Specifications Institute
Table Top Display Registration**

Name/Contact: _____

Company: _____

Meeting Date: _____

Telephone: _____ E-Mail: _____

Cost: \$125 members /\$150 non-members (does not include meal)

Fee Includes:

1. One 72 x 30 inch table to display product.
2. Display time: 6:00 - 7:00 P.M. (During social hour)
3. Presentation: 10 minute presentation during dessert.
4. Electrical: Outlets available. Vender supplied extension cords.

Contact: _____

CPC _____ Committee

717- _____ - _____

Calendar of Events

May 11, 2010
American Subcontractors Association of Central PA – Monthly Meeting and Program, "Building Green – What's In It for Me?" presented by Rick Frescatore of Fresco Green Building, at the Holiday Inn East, 4751 Lindle Road, Harrisburg. More info at www.asacentralpa.com/

May 11-14, 2010
CSI 54th Annual National Convention & Hanley Wood Exhibitions Construct 2010 – "Foresight is Power," co-located with the TFM Show, Pennsylvania Convention Center, Philadelphia, PA. More info at www.constructshow.com

May 18, 2010
CSI Central Pa. Chapter
Tour of the Pennsylvania Judicial Center, North St. & Commonwealth Ave., Harrisburg, Pa., led by Vitetta, followed by dinner at the Radisson. More info at www.cpc-csi.org

May 19, 2010
International Facility Management Association of Central PA – Lunch Meeting at the People's Place Room in Strawberry Square followed by a Tour of the Harrisburg University of Science and Technology, Academic Center, 326 Market Street, Harrisburg, completed in 2009, 11:30 am to 1:45 pm. More info at www.ifmacentralpa.org

May 20, 2010
Capital Branch of Green Building Association of Central PA – Networking Mixer and Tour of the Campus Square Building (Harrisburg Area Community College midtown location), 1426 North 3rd Street, Harrisburg. \$20 for GBCPA members, \$30 for nonmembers. GBCPA event info www.gbcpa.org/events.html

May 24, 2010
Engineers Legislative Affairs Day in Harrisburg – More info at www.pspe.org/pdfs/2010_Legislative_Day_Schedule.pdf

June 3, 2010
AIA Central Pa. Chapter – Spring Lecture: "Snøhetta: Works" presented by Craig Dykers, AIA, Sr. Partner/Director, Snøhetta, Oslo/New York, 7 PM Capitol Theater in York, \$10 AIA members, \$20 general public. More info at www.aiacentralpa.org/docs/Snohetta_Works_Lecture_6-3-10.pdf

June 8, 2010
CSI Central Pa. Chapter – Annual Meeting and Awards Banquet at the Radisson, Camp Hill, PA, 6-9 p.m. "Mentoring," presented by Marvin Kemp, AIA, CSI, CDT, of the Baltimore Chapter.

June 9, 2010
CSI Central Pa. Chapter – Golf Outing, Rich Valley Golf Course (behind Cumberland Valley School District Education Complex). More information coming.

June 10-12, 2010
AIA – 2010 National Convention & Design Exposition, "Design for the New Decade," Miami Beach Convention Center, Miami, FL. Go to www.aiaconvention.com/AIA2010/public/enter.aspx for more information.

No Meeting in July and August

Sept. 21-22, 2010
AIA Pennsylvania – Annual Conference, Harrisburg, PA

September 23-26, 2010
CSI Middle Atlantic Region Conference, "Preserving Our History," Annapolis, Maryland, at the Historic Inns of Annapolis. For event information go to www.marc2010.org. Hotel reservations can be made at telephone (410) 263-2641; ask for "CSI Conference" rate.

Oct. 17-19, 2010
USGBC Greenbuild 2010 International Conference and Expo, Chicago, Illinois. For event information go to www.greenbuildexpo.org

**Central Pennsylvania Chapter
The Construction Specifications Institute**

4th ANNUAL MEMORIAL GOLF OUTING

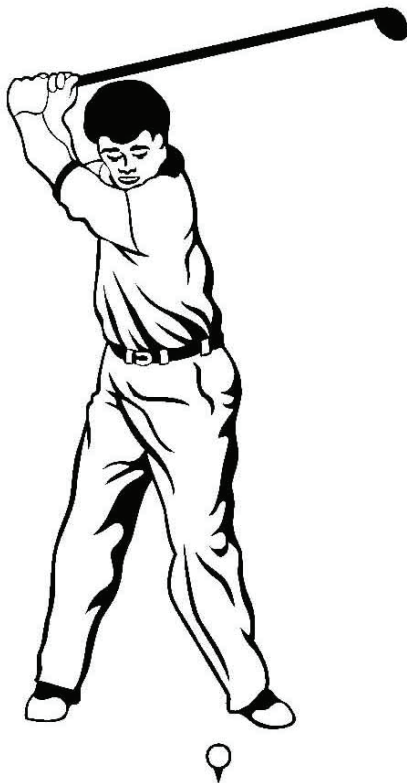
WEDNESDAY, JUNE 9TH, 2010



**RICH VALLEY GOLF COURSE
MECHANICSBURG, PA**

**4-MAN BETTER BALL FORMAT
12:00 PM SHOTGUN START
11:00 AM LUNCH
\$45.00 PER PLAYER**

INCLUDES 18 HOLES OF GOLF, CART, LUNCH, BEVERAGES, PRIZES



**Gold Sponsor: \$400.00
Includes Four (4) Players**

REGISTRATION DEADLINE

FRIDAY, JUNE 4TH

NO. GOLFERS _____ x \$45 = _____

_____ Gold Sponsor = \$400.00

MAKE CHECK PAYABLE TO CPC/CSI

MAIL THIS FORM & CHECK TO:

CHARLES BEAUDUY
GANFLEC ARCHITECTS & ENGINEERS, INC.
209 SENATE AVENUE
CAMP HILL, PA 17011
PHONE: 717-763-7220 ext 2842

NAME: _____

ADDRESS: _____

PHONE: _____

NAME OF GUESTS: _____

ALL PROCEEDS DONATED TO CPC CSI SCHOLARSHIP PROGRAM

NON GOLFERS MAY CONTRIBUTE TO THE CPC CSI SCHOLARSHIP PROGRAM DIRECTLY USING THIS FORM